



The
Rochford
HOTEL

Individual - Bespoke - Distinctly Different

Your Wedding Day!



“

Our wedding
at this venue
was far beyond
what we could
have dreamed
of

”



Your Special Day

The Rochford Hotel is the perfect place to hold your wedding, private party or special occasion. At The Rochford Hotel, we endeavor to make every event special and unique. With our experience in entertaining, you can be confident that everything will be organised professionally and with a detailed touch. Our warm and friendly staff are on hand to cater for your every need making your day truly memorable.



The Rochford Hotel is licensed to host Civil Ceremonies in either the Wedding Pavilion or the Hotel's conservatory. If you would like to be married at The Rochford Hotel you will be required by law to book the registrar at Essex County Council. Any fees relating to the registrar should be paid directly to the Registrar's Office.





Distinguished Weddings

Whether you choose to marry in Church or at the Hotel, our bridal suite is available from midday for you to get ready in and enjoy your wedding night complimentary. For brides marrying at the Hotel, this alleviates the need for the traditional wedding cars and even more importantly, the fact that once the dress is on you don't have to sit down to prevent possible creasing.

After your ceremony our secluded gardens provide an ideal backdrop for your wedding photographs and a relaxed environment for your guests to be tray served reception drinks and canapés of your choice.



Wedding Day Diary

To help with your wedding agenda, we have outlined below a typical wedding day which would give some indication of the time you should allow in your planning. This itinerary should be used for guidance, the wedding co-coordinator will be happy to advise depending on your special requirements.

2.00pm

Guests begin to arrive for pre-ceremony drinks in the Lobby bar

2.30pm

The service commences
Mother of the Bride is escorted as the last guest
The Bride arrives
A Selected Reading
The Marriage Ceremony & the signing
Song: Chosen by yourselves, accompanied by the pianist
Bride & Groom depart to grounds for photographs to the music of their choice
Bucks Fizz reception served in the gardens accompanied by fresh strawberries
Bridal party receives guests
Speeches and toasts & the cutting of the cake

7.30pm

Evening guests arrive
Bride & Groom's first dance

8.30pm

Evening buffet

11.30pm

Bar closes
Entertainment concludes at Midnight



Making Memories

A True Rochford Wedding

Our beautiful premises and warm, friendly staff will ensure that your day is made as magical as possible from start to finish.

Our fully licensed wedding venue is the ideal place to connect with your loved ones and create beautiful memories. With 20 en-suite guest rooms, you can ensure that there's a comfortable space for everybody to retreat to.

Our years of experience in wedding planning makes us the best team to help you bring about your ideal day!



Wedding Packages & Special Offers



At The Rochford Hotel, we take pride in providing outstanding value. Our beautiful wedding venue is the ideal setting.

Pricing depends on your requirements, however, we do offer wedding packages.

With years of experience, we know how to make your day that extra bit special. We can work closely with you to plan your special day.

To view our latest wedding packages, view our website or scan the QR code below.







Set Menu

Bucks Fizz Reception Drink

Home-made Soup

Chicken Supreme with a creamy
White Wine Sauce

Served with fresh Seasonal
Vegetables & New Potatoes

Cheesecake served with
a Fruit Coulis

Tea, Coffee & Mints

1/2 Bottle of House Wine

A Glass of Sparkling Toast Wine
for your Speeches

**£65.00 per
person**

Menu

Starters Soups

Tomato & Basil Soup
Basil oil and fresh cream V

Leek & Potato Soup
Herb croutons and cream V

Roasted Tomato & Sweet
Pepper Soup
Red Peppers, Tomatoes and Fresh Herbs VG
£0.50 Supp

Asparagus and
Watercress Soup
Crème Fraiche V
£0.95 Supp

Starters Entrees

Tomato and Mozzarella Salad
Pesto & Balsamic Glaze V
£2.25 Supp

Fresh Melon with Parma Ham
Parmesan Crisp, Baby Cress
£2.75 Supp

Summer Salad
Feta Cheese, Watermelon and Fresh Strawberries
£3.00 Supp

Warm Camembert & Fig Tart
Pomegranate Syrup and Toasted Pistachios
£3.95 Supp

Salmon, Smoked Trout
and Shrimp Pate
Horseradish cream
£ 4.75 Supp

We will be more than happy to cater for any special dietary requirements you
or your guests may have



Menu

Starters Entrees cont.

Duck Liver Pate

Toasted Ciabatta, Onion Marmalade

£3.00 Supp

Classic Prawn Cocktail

Cocktail Sauce, Baby Gem, Cherry Tomato

£2.95 Supp

Main Course

Classic Bangers and Mash

Creamed Mash Potato, Rich Onion Gravy

£1.75 Supp

Roast Turkey with The Trimmings

*Pigs in Blanket, Sage Onion and Sausage Stuffing,
Red Wine Gravy*

£2.50 Supp

Rump of Lamb

Rosemary, Thyme and Redcurrant Jus

£6.95 Supp

Roast Sirloin of Beef

Yorkshire Pudding and a rich Pan Gravy

£7.95 Supp

Pan Seared Beef Rump Steak

Bordelaise Sauce and Watercress

£6.95 Supp

Chicken Breast Wrapped in Parma Ham

Red Wine, Tomato and Tarragon Sauce

£2.50 Supp



Menu

Main Course cont.

Salmon Wrapped in Filo Pastry
with a Chive Butter Sauce
£ 4.25 Supp

Steak, Ale and Mushroom Pie
Puff Pastry and a Rich Gravy
£2.50 Supp

Roast Chicken Breast
*Sage, Onion & Sausage Stuffing with Pigs in Blanket,
Red Wine Gravy*
£2.25 Supp

Roast Loin of Pork with Calvados
Sauce
*Caramelised Apples and
Sausage & Onion Stuffing*
£2.50 Supp

Vegetarian and Vegan Main Course

Roasted Vegetable &
Goats Cheese Wellington
Tomato & Thyme Sauce V

Stuffed Pepper with Cous Cous
Roasted Vegetables & Red Pepper Coulis VG

Wild Mushroom Risotto
Finished with Asparagus VG

Vegetable and Leek Gratin
topped with Melted Mature Cheddar Cheese V

Vegetarian Bangers and Mash
with a Rich Onion Gravy V



Menu

Desserts.

Baked Vanilla Cheesecake
Blueberry Coulis

Lemon Tart
with Whipped Cream

Classic Eton Mess
*Fresh Strawberries,
Meringue, Cream and berry coulis*
£1.50 Supp

Sticky Toffee Pudding
with Toffee Sauce and Whipped Cream
£1.75 Supp

Fresh Fruit Cocktail
Sweet Cinnamon Stock
£2.00 Supp

Warm Chocolate Brownie
with Vanilla Ice Cream
£1.50 Supp

Chocolate and Orange
Torte
with a Vanilla Cream
£2.25 Supp

Belgian Chocolate Tart
with a Vanilla Cream
£2.25 Supp

Desserts cont.

Warm Apple Crumble Tart
with Traditional Custard
£1.75 Supp

Sharing Cheeseboard for the Table
*Mixed English Cheeses with Grapes Fig
chutney and Biscuits*
£4.25 Supp

Kids Menu

Garlic Bread
or
Tomato Soup

—

Chicken Goujons
with Chips
or

Vegetarian Sausages
with Chips

—

Vanilla Ice Cream
or
Fruit Kebab
with Jelly Pot





Bride

The Evening Buffet

Buffet Menu

Honey Roast Ham Sandwiches
on White and Whole Grain Breads

Egg Mayonnaise Sandwiches
on White and Whole Grain Breads

Tuna and Sweetcorn Wraps

Cheese and Chutney Open Sandwiches
on Ciabatta with Rocket

Homemade Sausage Rolls
Onion Marmalade

Breaded Chicken Goujons
BBQ Sauce

Tomato and Roasted
Vegetable Quiche

Duck Spring Rolls
Hoisin Sauce

Mini Veg Kebabs
Tomato Salsa

Additional Items

Margherita Pizza Wedges
£1.25

Tandoori Chicken Skewers
Mint Yoghurt
£2.50

Lamb Koftas
with Tzatziki
£3.50

Deep Fried Breaded
Mushrooms
£1.50

Selection of Vegetarian
Spring Rolls and Samosas
£1.75

Potato Shells filled with
Cheese and Onion
£1.50



The Evening Buffet

Additional Items cont.

Tempura Battered Prawns

with Sweet Chilli

£2.75

Fried Pitta and Nachos with Dips

£1.50

Crudités with Dips

£2.00

Mini Fish and Chips Skewers

with Tartare Sauce

£2.75

Honey and Mustard Cocktail Sausages

£1.00

Smoked Salmon and Cream

Cheese Bagels

£3.50

Mini Croissants with Ham, Rocket

and Dijon Mayo

£2.50

Other Items you may wish to consider.
Please speak to our Wedding Coordinators for further details.





Twilight Buffet

Honey Roast Ham Sandwiches
on White and Whole grain Breads

Egg Mayonnaise Sandwiches
on White and Whole grain Breads

Cheese & Pickle Mini Loaves

Coronation Chicken Open Sandwiches
Ciabatta, Tomato Salsa & Rocket

Potato Shells filled with
Cheese & Onion

Lamb Kofta
with Tzatziki

Honey and Mustard Cocktail Sausages

Fried Pitta and Nachos with Dips

Breaded Chicken Goujons
BBQ Sauce

Selection of Vegetarian
Spring Rolls and Samosas

Our buffets have been created to offer a selection to cater for a wide variety of dietary needs

Reception Drinks

Upgrade Options Available
Upon Request

Wine List

Upgrade Options Available
Upon Request

Sparkling Wine & Champagne

Upgrade Options Available
Upon Request



Contact Us

If you are interested in getting married at
The Rochford Hotel, simply get in touch with us.



Telephone

01702 544393

Email

Info@therochfordhotel.co.uk

Address

The Rochford Hotel, Bradley Way,
Rochford, Essex, SS4 1BU

*Please note that the entrance to the
Hotels car park is located along Back
Lane*

Website

www.therochfordhotel.co.uk

Terms & Conditions

1. A provisional booking can be held for a period not exceeding 10 days . A booking cannot be confirmed until a deposit has been paid to secure your chosen date.
2. Approximately 10 weeks prior to your wedding, you will be invited to attend a consultation with our wedding co-ordinators. At this time your day will be discussed in full detail and your menu requirements confirmed. A pro-forma invoice will be forwarded to you within ten days. Your deposit is non-refundable in line with the terms and conditions outline below. You do have 14 days from the date your payment is received to change your mind and receive a full refund. After that date the deposit is non-refundable.
3. Payment of the pro-forma invoice must be made 21 days prior to the wedding. We reserve the right to withdraw our services in the event of non-payment after this time.
4. Any additional expenses incurred on the day are to be settled at the conclusion of the wedding. Visa, Mastercard or Cash are the only acceptable means of payment.
5. Table plans must be submitted 7 days prior to the wedding. Numbers at this stage will be final and must not fall below 75% of the numbers on the wedding confirmation. If you have a special offer or package your guest numbers cannot be below that stated for invoice purposes.
6. All prices include VAT at the current rate.
7. All functions held on Saturdays between 1st May and 30th September, are subject to a minimum spend of £2500 for the food content of the wedding breakfast and evening buffet.
8. Where additional guests are invited to attend your evening reception a minimum of £7.00 per person will be required on food. This will be based on 75% of the total number of guests.
9. Should you need to transfer your wedding date this is possible on the provision that we have more than six months notice and your date is subsequently re-let. In the event of cancellation and or us being unable to re-let your date, your deposit becomes non-refundable. A postpone will be subject to additional terms & conditions.
10. In the event of a cancellation or a postponement taking place within six months of the function the hotel will be permitted to recover its estimated losses. These will be based on the information provided on the wedding confirmation sheet. For guidance purposes they are likely to be as follows. At eight months notice, but not less than six months 25% of the estimated bill. At six months notice, but not less than five months 50% of the estimated bill. Less than five months notice but not less than 21 days notice 75% of the estimated bill. Less than 21 days notice 100% of the estimated bill. This will include estimated spend on the evening bar. The company will always try to mitigate any such claim with your written approval.
11. Management reserves the right to offer a similar alternative product where supply issues arise.
12. Cancellations or a postponement of a wedding will only be accepted in writing with at least one signatory of the bridal couple. Cancellation is only accepted on the date of receipt of that letter for the purposes of 9 and 10. Postponement is only accepted on the date of the receipt of the signed supplementary postponement terms with both signatories of the couple for the purposes of conditions 9 and 10.
13. It is not the Hotel's responsibility to liaise with the District Registrar, with regards to services held at The Rochford Hotel, and we accept no liability for a wedding ceremony not taking place howsoever caused except when the Hotel or it's employees have been negligent.
14. The ceremony time cannot be amended from that stated on the wedding confirmation unless written consent is received from the Hotel.
15. The Hotel strongly recommends that all Wedding parties should consider taking an appropriate insurance policy to insure their wedding day.
16. The management also reserves the right to alter its published prices for VAT and duty imposed on them by the Governments budget, without prior notice.
17. It is regretted that due to logistical restrictions, wedding cake cannot be served as dessert with coffee. In normal circumstances, it will be removed during the course of the evening, cut and presented to guests during your evening reception.
18. All suppliers providing services at the Hotel will need to provide evidence of their own Public Liability Insurance and that all of their equipment has a current satisfactory Port-able Appliance Test certificate. For bridal parties that have secured the recommended services of the Hotel, the criteria has already been met. This legislation has been adopted from the Local Authority in an attempt to ensure that guests safety is maintained when a Music and Dance License is in operation.
19. To comply with the licensing regulations our bars will close at 11.30pm. Music must conclude by midnight and drinking up time is 12.30am. A residence bar does not exist.
20. It is regretted that corkage charges are not permissible to comply with duty paid requirements under Licensing Regulations.
21. No compulsory service charge will be levied against your final invoice, any gratuity is entirely optional and left at your own discretion.
22. The Hotel cannot accept responsibility for the loss of wedding gifts and property when left in public areas. We recommend such items be transferred to your bedroom for safety. Items of lost property will be logged and kept for a period of 1 month only.
23. We reserve the right to charge for any damage incurred to your room or the Hotel during your stay. (Including specialist cleaning).Should the damage to your hotel room prevent it from being available to future guests you will be liable to compensate those guests to seek alternative accommodation.

Friends of The Rochford Hotel

Chair Covers

LJ Events Ltd
info@ljevntsltd.co.uk
www.ljevntsltd.co.uk

Registration Services

Essex County Council
0345 603 7632

DJ Entertainment

Midnight Star Entertainment
paulthedj@blueyonder.co.uk
www.midnightstarentertainment.co.uk

Pianist

Paul Bleach
pianoman@blueyonder.co.uk

Photography

Naomi Barker
naomibarkerphotography.co.uk

Pauls Studio
info@paulsstudio.co.uk
www.paulsstudio.co.uk

